President's Cabinet Meeting Minutes

June 29, 2020

1. Testing Center reopening plan – Jill Robbins joined the Cabinet and reported issues that students had experienced with online placement (Accuplacer) testing, including frozen screens and being "thrown off." These issues negatively impact students already under stress for a time exam. Additionally, only five students and test on Zoom at one time. Given these issues, it was decided that the testing can re-open for live testing four days a week beginning July 6th. In addition to the Testing Centers in Roane County and Oak Ridge, the site directors are trained to administer the placement test. The number of students will be limited to comply with social distancing and cleaning after each administration will be done. Jill will work with Don Conley, Marsha Mathews, and Keri Phillips regarding cleaning of computers.

2. Commencement – six speakers have been recruited for each ceremony. On July 24, Judy Tyl will speak at 10:00 a.m.; Don Miller at 2:30 p.m.; and Odell Fearn at 7:00 p.m. On July 25, Gary Heidinger will speak at 10:00 a.m.; Dennis Rowe at 2:30 p.m.; and Kathy Gethers at 7:00 p.m. Sherry Jackson will have speakers' bios and photos by the end of the week.

3. Convocation – the majority of the past presidents are still planning to come in person. If the event is held in the theatre, we can stream any remarks from a president who wants to participate remotely. Additionally, the 50th Anniversary video may be ready for viewing. If the theatre is the venue, only about 150 people can safely be present, so others will need/be able to attend via Zoom.

4. Dr. Whaley reminded everyone that TBR has extended the out-of-state travel ban through the remainder of the calendar year.

5. Fall semester – Diane Ward noted that our PR push for fall registration needs to let students know that the current class schedule shows the correct delivery method for all courses. Tamsin Miller is working on a PowerPoint showing plans for re-opening that will be shared shortly.